



BERGEN ARTS & SCIENCE CHARTER SCHOOL

200 MacArthur Ave. Garfield, NJ, 07026 ♦ Tel: 973.253.0002 ♦ Fax: 973.253.0110

BASCS 2009-2010 LUNCH POLICY

Lunch staff is available in the building during regular school hours to give the parents/guardians information about the school lunch program this year. Please read the following Lunch Account Policy which is in effect this school year. School Lunch prices for the 2009-2010 School Year will be as follows:

	<u>Breakfast</u>	<u>Lunch</u>
<i>Paid</i>	\$1.00	\$2.50
<i>Reduced</i>	\$0.30	\$0.40
<i>Adult</i>	\$2.00	\$3.50

Free/reduced meal applications will be mailed to school households. If you do not receive one, you may pick one up at the front office. We will also have applications available during registration time. Applications should be returned to the Business Office prior to the start of school.

Lunch/Breakfast Periods:

7:30	-	7:50	Breakfast for all students
11:55	-	12:25	Lunch for K – 4 Grade
12:40	-	1:10	Lunch for 5 Grade – 7 Grade

2009-2010 LUNCH ACCOUNT POLICY

The Bergen arts & Science Charter School policy regarding lunch account balances effective for the 2009-2010 school year is as follows:

The lunchroom computer will give the cashier a “low balance” warning whenever a student’s individual account is at \$0 or below.

Day 1: Students are told the account balance is low and they need to bring money. Students will be offered a written reminder to take home.

Day 2: If the student does not bring money and the cashier still gets the “low balance” message; students are told the account balance is low and they need to bring money. The cashier will offer a written reminder to the student to take home to the parents.

Day 3: If the student does not bring and the cashier still gets the “low balance” message; the students are told the account balance is low and they need to bring money. The cashier will offer a written reminder to the student.

Day 4: If the account balance is too low, the students will not be able to purchase a meal. Balances cannot go below -\$5. Students are offered an “alternative meal” (see below). A written reminder to bring lunch money will be given to the student to take home.

- Statements for elementary students with a low or zero balance will be sent home weekly. Parents should check student’s backpacks for lunch account statements.
- Parents and/or students can check their account balance from the school website or by calling the Food Service Office at the school.

Alternative Meal

Paid and Reduced Price Students with a balance that is too low to purchase the regular lunch meal cannot eat the regular meal until money is put into their lunch account. They will be offered an alternative meal of a peanut butter sandwich, fruit & veggie bar and milk. They can receive the alternative meal a maximum of five (5) times during the school year. When a student has used all alternative meals, he/she will have the opportunity to call home during the lunch period; however, the student will not be provided food by the school district. Students eligible for free meals will be allowed to receive the regular meal but must have money in their account to purchase extra entrees or extra milk.

If your student has used all five (5) alternative meals for the school year, other payment arrangements may be made through the Business Manager. This only applies to full and reduced price families.

After thirty (30) days of a negative balance, collection procedures will be initiated on all negative balance accounts, starting with a letter to the responsible party. If there is no response, a second letter will be sent. After it is judged that the usual methods to collect the money owed the district have failed, then action will be taken to collect in small claims court.

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BASCS Lunch Coordinator